

COMMITTEE ON SERVICE
PRESBYTERY OF NORTHUMBERLAND MISSION GRANT
APPLICATION FORM

TITLE OF MISSION: _____

MISSION LOCATION: _____

DATES OF MISSION: FROM _____ TO _____

PARTNER ORGANIZATION (IF APPLICABLE): _____

(The partner organization is the agency that has overall accountability for this trip, coordinates facilities, and determines itinerary for the mission trip.)

NAME OF CHURCH SPONSORING THIS MISSION: _____

NAME OF CONTACT PERSON FOR THIS MISSION: _____

ADDRESS: _____

CITY/STATE: _____ ZIP _____

PHONE: _____ EMAIL: _____

YOUR CHURCH AFFILIATION: _____

WILL YOU BE PART OF THIS MISSION? _____ YES _____ NO

ARE YOU THE MISSION LEADER? _____ YES _____ NO

IF NOT, WHO IS THE LEADER? _____

HOW MANY PEOPLE ARE GOING ON THIS MISSION TRIP? _____

HOW MANY OF THESE ARE PRESBYTERIANS? _____

(Please include the names of your church members who will be going on this mission trip.)

IF THIS IS A YOUTH TRIP, HOW MANY CHAPERONES ARE GOING? _____

WILL THIS MISSION EVENT BE PROTECTED BY MISSION TRIP INSURANCE? _____ YES _____ NO

(The COS may request proof of your mission trip insurance.)

THIS GRANT REQUEST IS (✓ ONE):

INDIVIDUAL REQUEST

NAME _____

HOME CHURCH _____

COST FOR INDIVIDUAL:

Transportation \$ _____

Room & Board \$ _____

Other Expenses \$ _____

TOTAL \$ _____

MISSION TRIP REQUEST

COST FOR THE TRIP

Transportation \$ _____

Room & Board \$ _____

Other Expenses \$ _____

TOTAL \$ _____

MISSION TO COMMUNITY

COST OF EVENT

(Specify activities/costs)

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

TOTAL \$ _____

AMOUNT OF FUNDS REQUESTED FROM THE PRESBYTERY: \$ _____

AMOUNT OF FUNDS THE LOCAL CHURCH WILL PROVIDE: \$ _____

AMOUNT OF FUNDS REQUESTED FROM THE SYNOD \$ _____

AMOUNT OF FUNDS EACH PARTICIPANT WILL PAY \$ _____

AMOUNT OF FUNDS FROM OTHER SOURCES \$ _____

(Identify "other sources" _____)

COMMITTEE ON SERVICE
PRESBYTERY OF NORTHUMBERLAND MISSION GRANT
APPLICATION FORM – PAGE 2


Please describe what the team will be doing, how this mission will enhance the mission of the sponsoring church and the Presbytery of Northumberland, how this trip will develop and equip church leaders for the work or ministry, as well as the potential growth of God's Kingdom, as a result of this teams efforts.

(Attach an additional page if necessary.)

May others from the Presbytery participate in this work? Youth: yes / no Adults: yes / no


Would you or someone on your team be willing to share your mission experience at a subsequent Presbytery meeting? _____ YES _____ NO

If approved, the check is to be made payable to _____
Address _____
City/State _____ ZIP _____

Signature _____  Date _____
(person completing this form)


ENDORSEMENT AND ATTESTATION:

This request has been endorsed and approved by the Session of _____ (a church within the bounds of the Presbytery of Northumberland) on (date) _____; this mission trip/event is church sponsored; and waivers have been/will be signed and are/will be on file in the church office/Presbytery office.

Signature of Pastor or Clerk of Session: _____ 
Date: _____

COS use only

COMMITTEE ON SERVICE: APPROVED _____ DISAPPROVED _____ AMOUNT _____

AUTHORIZED COS SIGNATURE: _____ 

DATE: _____

COMMITTEE ON SERVICE
PRESBYTERY OF NORTHUMBERLAND MISSION GRANT FUND
GUIDELINES AND PROCEDURES

The opportunity for Presbyterian Church members and congregations to provide opportunities for community outreach and social justice is a worthy mission goal that should be encouraged and supported by the Presbytery of Northumberland. Each year the Presbytery budgets funds for mission interpretation. The Mission Grant Fund will be a vehicle in identifying and developing such opportunity and will support mission opportunities in the United States and international mission trips. A Presbyterian congregation may request mission funds each calendar year. March 1 is the deadline for submission of Mission Grant Fund requests. Requests received after that date may still be considered if funds are still available. Please allow at least 90 days for COS to review your request.

I. PURPOSE OF MISSION GRANTS: To partner with particular churches within the bounds of The Presbytery of Northumberland, for the purpose of missional ministries or to provide opportunities for social justice.

II. GOALS OF THE MISSION GRANT PROGRAM

1. Encourage the development of spiritual leaders in Presbyterian churches by stressing the importance of being God's missionary people in today's world.
2. Support church-sponsored missions/service trips.
3. Support the mission work of Presbyterian congregations in their own communities.
4. Develop and equip church leaders for the work of ministry

III. PROCEDURES

1. The Mission Fund shall be managed by the Committee on Service with budgeted funds from the Unified Giving of the Mission Budget from which grants will be made for international, national, and local mission events. This amount can be increased by a request from the Committee on Service to the Budget Committee of the Presbytery and approved by the Presbytery depending on the annual giving of the congregations to the Unified Giving of the Mission Budget.
2. Mission Fund Grant Applications shall specifically describe how participation and follow-up itineration will benefit individuals, particular churches, and the Presbytery. Mission interpretation is a critical element of participating in the mission fund grant process.
3. Applicants may request mission funds annually. Completed application forms are to be submitted to the Committee On Service, c/o the Presbytery Office, by March 1.
4. Requests received after March 1, and 90 days before your event, may still be considered, if funds are available. If the application is submitted after March 1, please allow at least 90 days for COS to review the request.
5. Every application must be endorsed by a Presbyterian Session within the bounds of the Presbytery of Northumberland, and attested to by the clerk of session or the pastor.
6. The Committee on Service will determine the grant allowances based on total mission funds available.

IV. EXAMPLES OF APPROPRIATE MISSIONAL EVENTS:

1. International Events: Outside the borders of the United States
2. National Events: trips outside the bounds of the Presbytery and within the borders of the United States
3. Local Mission Events:
 - a. Trips within the bounds of the Presbytery of Northumberland (home mission).
 - b. Canvas a community for the unchurched & potential worshippers (church growth)
 - c. Start home Bible studies for outreach in community developments (evangelism)
 - d. Outreach to the homeless and the hungry (social justice).