

SAMPLE: LETTER TO INACTIVE MEMBERS

Dear,

We the session of the First Presbyterian Church of Anywhere have the responsibility of maintaining an up-to-date roll of our church membership. With the recent changes in the Presbyterian Church USA, membership categories now are:

- Baptized Member: Baptized but not confirmed.
- Active Member: Granted voice and vote and can be elected to church orders (Ruling Elders and Deacons)
- Affiliate Member: A member of another congregation but affiliated with our congregation.
- Other Participants: friends of the congregation but have no voice or vote and can not hold church orders (Ruling Elders or Deacons)

As you can see the category of inactive member no longer exists; therefore, individuals who cease actively to participate in the Ministry and Mission of our Church would now be considered in the "Other Participants" category.

As persons in this category, you are welcome and encouraged to participate in the life and worship of this congregation and receive its pastoral care and instruction. The Invitation of the Lord's Supper is extended to all who have been baptized, remembering that access to the table is not a right conferred upon the worthy, but a privilege given to the undeserving who come in faith, repentance, and love (Book of Order W-2.4011).

We encourage you in your Christian faith and sincerely hope you will worship with us soon. For any questions or concerns, please call the church office.

Yours in Christ,

The Ruling Elders of First Presbyterian Church of Anywhere