

Temporary Pastor Relations Contract

{Note: all contracts run from April 1-March 31}

We, a member congregation of the Presbytery of Northumberland, Synod of the Trinity, Presbyterian Church (U.S.A.), make the following contractual agreement:

Name of Congregation _____

Address _____

Agreement

The Session of the above named congregation, in consultation with the Commission on Ministry of the Presbytery of Northumberland, took action on _____, 20____, to secure the services of: _____, as:

[name of pastor, candidate, lay preacher, elder]

- Stated Supply (A church not looking for a permanent pastor)
- Temporary Supply Pastor (A church looking for a permanent pastor)
- Commissioned Ruling Elder
(Year of Commission _____) Renewable every three years.
- Ruling Elder approved by the Commission on Ministry but not commissioned.
- Candidate Under the care of the Presbytery of _____
- *Temporary Pastor or Stated Supply (Non PCUSA)

Name of Denomination: _____

*Pastors from other denominations are encouraged to attend Presbytery meetings with voice and vote. Normally non-PCUSA pastors do not moderate.

This position will be:

- full time
- part time [number of Sundays per year: _____; number of hours per week: _____]

The effective tenure of service will be: 6 months / 12 months (circle one)

Month _____ Day _____ Year _____ to: Month _____ Day _____ Year _____

This contract will be renewed annually, in consultation with the Temporary Pastor and the Commission on Ministry of the Presbytery of Northumberland.

This contract will not be approved unless the following documents have been filed with the Stated Clerk of the Presbytery: Indicate the year it must be renewed: _____

Please check those documents that have been filed with the Stated Clerk

<input type="checkbox"/>	PA Criminal Background Check	<input type="checkbox"/>	PA Child Abuse History Clearance
<input type="checkbox"/>	FBI Finger Print Check	<input type="checkbox"/>	3 Hour Training Video Certificate

Pastoral Duties

The following ministerial duties will be expected of the Temporary Pastor:

<input type="checkbox"/>	preaching	<input type="checkbox"/>	home visitation
<input type="checkbox"/>	teaching	<input type="checkbox"/>	Moderate Session
<input type="checkbox"/>	pastoral care	<input type="checkbox"/>	Baptism and Communion
<input type="checkbox"/>	counseling	<input type="checkbox"/>	Administration
<input type="checkbox"/>	emergency visitation	<input type="checkbox"/>	other:

Compensation

Cash Salary	\$
Pension / Medical / Death plans	\$
Utilities Allowance?	\$
Use of Manse?	YES / NO / NA
Housing Allowance?	\$
Automobile Allowance?	\$
Study Leave Expenses?	\$
Study Leave Time? Number of weeks	
Paid Vacation? Number of weeks	
Other?	

The Session and the Temporary Pastor have agreed on the termination of this contract by either party with one month's notice should a pastor be called or a change desired by either party. Should the Temporary Pastor come from a denomination other than the Presbyterian Church (U.S.A), the pastor's governing body has authorized by letter his or her ministerial service at this congeation.

_____ Signature of Temporary Pastor	_____ Date
_____ Signature of Clerk of Session	_____ Date
_____ Signature of Moderator of Session	_____ Date
_____ Signature of Stated Clerk of Presbytery	_____ Date
_____ Signature of Chairperson of Commission on Ministry	_____ Date

PLEASE RETURN THIS FORM TO: The Commission on Ministry, The Presbytery of Northumberland, P. O. Box 334, Montoursville, Pennsylvania 17754

For Commission on Ministry Use Only:
Date Received: _____ Date Approved: _____
Date received authorization letter from other governing body (if applies): _____